Mileage log

One line per business trip. Write it down on the day you drive, or at least once a week.

milealot.com/templates/mileage-log/
Updated November 12, 2026

Name _____ Vehicle (year, make, model) _____ Tax year _____ Odometer on Jan. 1 (or first business day) _____ Date car first used for business _____

Date	Start location	Destination	Business purpose	Odometer start	Odometer end	Miles	Parking and tolls ($)
					Page total		

Columns follow IRS Publication 463, chapter 5 (Recordkeeping): date, destination, business purpose, and miles for each trip, plus total miles for the year. Commuting between home and your regular workplace is not business mileage. This log is not an IRS form and not tax advice.

Mileage log (continued)

Name: _____ Vehicle: _____ Tax year: _____ milealot.com/templates/mileage-log/

Date	Start location	Destination	Business purpose	Odometer start	Odometer end	Miles	Parking and tolls ($)
					Page total		

Year-end totals

A. Odometer on Dec. 31 (or last day of use)	
B. Odometer on Jan. 1 (from page 1)	
C. Total miles for the year (A − B)	
D. Business miles (all page totals)	
E. Business-use percentage (D ÷ C × 100)	
F. Commuting miles (for Schedule C, Part IV)	

2026 IRS business rate

- Jan. 1 – June 30, 2026: **72.5¢** a mile
- July 1 – Dec. 31, 2026: **76¢** a mile

Business miles before July 1: _____ × $0.725 = $_____

Business miles from July 1: _____ × $0.76 = $_____

Add parking and tolls. Source: IRS Notice 2026-10 and Announcement 2026-11. Other years, and the 2027 rate when it is out: milealot.com/irs-mileage-rate/